

# SIGNING UP FOR ONLINE STATEMENTS IS EASY.

- 1 Log in to Online Banking. *(A link can be found at [bankeasy.com](http://bankeasy.com))*
- 2 Select the 'Online Statements' tab.
- 3 Select the 'Enrollment' tab.
- 4 Select the 'Details' link to view and select any eligible accounts and the documents for which you want to receive Online Statements.  
*If an account is grayed out, a co-signer has already enrolled the account in Online Statements.*
- 5 Confirm the email address and add a security phrase.
- 6 Review the disclosure and check the box next to "I agree to the terms and conditions."  
*If you do not agree with the terms and conditions, you will not be able to enroll in Online Statements.*
- 7 Select 'Submit.' A confirmation email will be sent to your email address.

## Documents available for viewing:

- Account Statements & Notices
- CD Renewal Notices
- Loan Statements & Notices
- Telephone Transfer Notices
- Account Analysis Statements
- Non-Sufficient Funds Notices
- Past Due Notices
- Check Images
- Tax Notifications

**Don't have an Online Banking account? Call 1.800.843.1552.**

